

CARO Analytical Services is an employee-owned environmental and food laboratory that provides professional analytical testing services to public and private clients throughout Western Canada. Whether supporting a client cleaning up a contaminated site, providing water quality data to ensure Canadians have access to clean water, or supporting the government in testing our food source for potential pesticide exceedances, CARO provides the data essential to the success of these programs. CARO also happens to have a pretty awesome corporate culture thanks to a great team of employees who take their jobs seriously, but not themselves: *We are charismatic scientists, driven to make the world safer and healthier.*

DESCRIPTION: Metals Instrumentation Area Lead – Richmond, BC

Responsibilities and required tasks:

Quality Management

- Ensure work is carried out in accordance with the departmental Standard Operating Procedures (SOPs), Health & Safety policies and external accreditation requirements.
- Monitor and maintain laboratory QC standards. Responsible for the quality of data released from their work area.

Production/Resource Management

- Schedule workflow through the department so that client deadlines are met.
- Solve day-to-day production and process problems within the department.
- Review analytical data.
- Lead and coordinate the day-to-day activities in assigned area.
- Provide technical support to staff (first point of contact for all inquiries from the team and login).
- Ensure logbooks and equipment are appropriately maintained and verifications performed.
- Prepare queries to help monitor the daily workload and efficiency.
- Manage laboratory consumable inventory.
- Accountable for the maintenance and calibration of all laboratory equipment in their area of supervision.

People Management

- Manage department coverage, schedules, overtime, and timesheets.

QUALIFICATIONS:

- Previous experience with ICPMS and CVAFS is preferred.
- Knowledge of Agilent instruments is an asset.
- Proficient with standard computer software (MS Office, LIMS, etc.).
- Thorough understanding of overall work/sample flow with department and to other departments.
- Thorough understanding of overall required processes and documentation.
- Dynamic, energetic, motivated professional with high attention to detail.
- Must be a self-starter with strong solution-oriented thought process.
- Ability to remain calm under pressure and lead a team during high energy situations.
- Must be able to multitask & manage time independently.
- Must be able to execute on timelines and expectations autonomously.
- Ability to recognize and react to changing work demands.
- Ability to lift heavy objects up to 40 lbs.

Please email your resume to Jobs@caro.ca and put “Metals Instrumentation Area Lead” in the subject line.